

**PROCUREMENT OFFICER'S DETERMINATION
INTERGOVERNMENTAL COOPERATIVE PURCHASING
MODIFICATION NO. 1
CONTRACT NO. 219011-H
MDOT MPA VOIP TELEPHONE EQUIPMENT AND INSTALLATION**

I. EXECUTIVE SUMMARY

NEC Corporation of American is the awardee of Contract No. 219011-H under the Department of Information Technology (DoIT) PBX III Telecommunications Equipment and Services Master Contract No. 060B61400048. This award did not require the approval by the Maryland Port Commission (MPC) and the Board of Public Works (BPW) since this procurement was for information technology supplies for which Maryland Department of Transportation Maryland Port Administration (MDOT MPA) has an unlimited delegation of procurement authority from the Board. However, the Procurement Officer did obtain the approval of the primary procurement unit head as required by COMAR 21.05.09.05 on December 13, 2018.

II. BACKGROUND

Modification No. 1 is for the purchase of equipment and services required for the conversion from PRI to SIP Trunking for NEC PBX, and for SBC (Session Border Controller) hardware and installation for the SIP integration. These additional features and functionality will afford the MDOT MPA with increased flexibility in system administration, provide improved security for the system, and reduce the recurring maintenance costs of the system post-implementation.

III. DETERMINATION

- A. DoIT's PBX III Telecommunications Equipment and Services Master Contract meets the requirements of an intergovernmental cooperative purchasing agreement under COMAR 21.05.09.01B(2)(a).
- B. It is in the best interest of the MDOT MPA to issue a modification to this Contract because doing so will provide cost benefits to the State. NEC Corporation of American has provided the manufacturer's suggested retail prices (MSRP) for the equipment and services and under the DoIT Master Contract the State will save \$40,755.71 over the MSRP. It will also promote administrative efficiencies as DOIT and MDOT MPA have already deemed NEC Corporation of American responsible and is not intended as a means to evade the policies and purposes set forth under COMAR 21.01.01.03.
- C. The award amount is within the funding available.
- D. Modifying the current Contract, will save the MDOT MPA considerable time as it would take time to prepare a new Purchase Order Request for Proposals, solicit to all DOIT Master Contractors, obtain necessary approvals prior to publication, publish the solicitation, receive and evaluate proposals, and then complete an award. It will also provide MDOT MPA with contract pricing, procedures, and services identical to those provided by DOIT to other State agencies.


- E. Modification No. 1 should be for the amount of \$77,120.13.
- F. Approval of the award by the MPC and the BPW are not required since this procurement is for information technology supplies for which the MDOT MPA has an unlimited delegation of procurement authority from the Board.

V. APPROVAL REQUIRED


Margie A. Koppelman
Procurement Officer

10-16-19
Date

APPROVED:


John H. Thornton
Manager, Procurement

10/18/19
Date