

**Maryland Port Commission
Open Session Minutes
October 6, 2020**

The Three Hundred and Sixty Ninth Session of the Maryland Port Commission was called to order at 9:03 am by Secretary Greg Slater via teleconferencing. The Commission met in Open Session from 9:03 until 9:56 am.

Present: Secretary Slater and Commissioners Dandy, Dean, Huber, Lunn, McDonald and Richardson

Staff: Bill Doyle (Executive Director), Dave Thomas (Deputy Executive Director), Bob Munroe (MPA Principal Counsel), Christina Nichols (Chief of Staff), Richard Scher (Director of Communications), Rick Powers (Director of Marketing), Mike Miller (Director of commercial Management), Kristen Fidler (Director of Harbor Development), David Espie (Director of Security), Steve Johnson (Director of Engineering), Brian Miller (Director of Operations) Dominic Scurti (Director of Planning), John Thornton (Manager of Procurement), and Jill Lemke (Planning).

Minutes of the Three Hundred and Sixty Eighth Open Session Meeting

Commissioner McDonald moved to approve the Open Session Minutes of the Three Hundred and Sixty Eighth Port Commission meeting. Commissioner Dean seconded the motion. The minutes were approved unanimously without discussion.

First Draft of Annual Maryland Port Commission Report to the Legislature, Jill Lemke, Strategic Planning and Special Projects Manager

Ms. Lemke requested approval for the final draft of the Annual MPC Report to the Legislature.

Commissioner McDonald noted in paragraphs three and five of the Executive Summary “Covid-19” was missing the dash and that in paragraph six MDOT did not include MPA.

Commissioner McDonald moved to approve the MPC Report to the Maryland General Assembly with the above noted changes. Commissioner Lunn seconded the motion. The Report was approved unanimously by the Commission with the edits.

Environmental and Safety Program Annual Report, Bill Richardson, General Manager, Safety Environment and Risk Management (SERM)

Mr. Richardson provided an update on SERM’s COVID response which included:

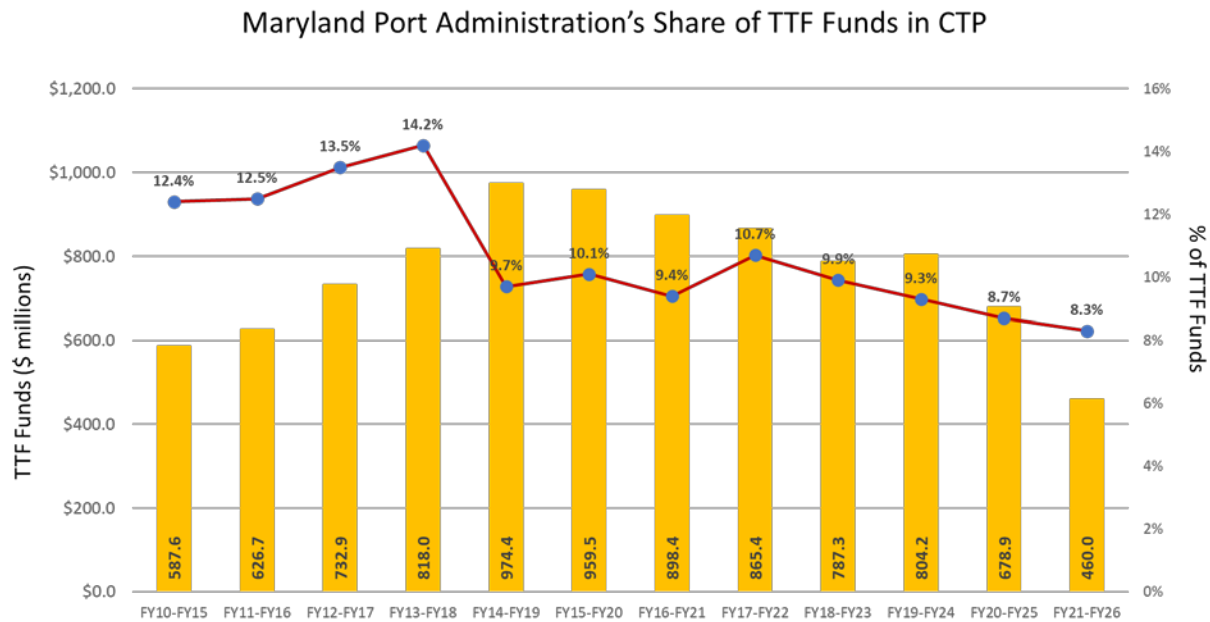
- Communication on CDC/MDH updates and potential impacts with MPA Executive Management.
- Coordination with the MDOT Secretary’s Office on FEMA Declaration.
- Establishment and lead of the Return to Work (R2W) workgroups.
- Tracking of COVID related expenditures.

- Tracking of COVID cases.
- Projected and acquired MPA Personal Protective Equipment (PPE) distributed through mid to late winter in coordination with MPA Operations.

Mr. Richardson noted that the MDOT MPA OSHA incident rate has shown a significant decline due to procedures in place and that during the 2nd Quarter of 2020, the Port of Baltimore remained open.

Capital Program Update, Dominic Scurti, Deputy Director of Planning

Mr. Scurti presented the update on the Draft Consolidated Transportation Program. This report outlined the impact of reduced Transportation Trust Fund (TTF) Revenues on the MPA Draft Capital Budget. He summarized the overall cuts due to COVID-19, the MDOT MPA CTP changes, impact of cuts to delayed programs, and MDOT MPA’s total funds and share of TTF funds.



Secretary Slater noted there is \$3 Billion less in funds from last year’s CTP. Commissioner Richardson asked to what degree the CARES Act money for transit is fundable and Secretary Slater responded that money from the first CARES Act was available quickly and the TTF gave the ability to move the money between the MDOT Transportation Business Units (TBU). The second phase of the CARES Act is more limited and opportunity to move funds between the TBU’s will not be available. Maryland Port Administration staff are working with the American Association of Port Authorities (AAPA) and our Maryland Congressional Delegation on federal funding for Ports.

Executive Director William Doyle expressed thanks to Secretary Slater for supporting the Cox Creek Expansion project. Mr. Doyle also highlighted the success of the Seagirt P3 partnership

with Ports America Chesapeake. Although the TTF is facing funding challenges, the MPA continues to move forward with the Seagirt Berth 3 project which will provide a second 50-ft berth at Seagirt Marine Terminal to handle two super-sized container ships at the same time. Steps of the project include:

- Underwater study of the pilings.
- Dredging of the channel.
- Delivery of four post panamas cranes in the spring of 2021
- Handling of two super-sized container ships will start approximately September 2021.

Mr. Doyle also stated that the Howard Street Tunnel expansion project is on schedule. CSX filed the draft Environmental Assessment with the Federal Railroad Administration on Friday, October 2nd, which commenced its thirty-day review process. CSX funding still on target despite shortfalls the TTF is experiencing.

The Secretary commented the Seagirt P3 PAC agreement was signed during the recession of 2009 which points to the MPA's ability to think innovatively and how important that is.

Contracts for Approval

Mr. Thornton requested approval for the following contracts:

1. **Contract 218007-IT** – Microsoft SQL Database and System, Administrator, Renewal No. 1; SYSCOM, Inc.; Term: 06/21/2021 – 06/20/2024; \$600,000. Presented by: John Thornton

Motion to approve made by Commissioner Richardson, seconded by Commissioner Dandy and approved unanimously by the Commission.

Move into Closed Session

At 9:56 am, in accordance with State Government Article, Section 10-508 (a)(4), Annotated Code of Maryland, Commissioner Dean moved that the Commission meet in Closed Session, and Commissioner Lunn seconded the motion. The motion was approved unanimously. See attached Closing Statement. The Commission met in Closed Session from 9:56 am until 10:16 am. Secretary Slater and Commissioners Dandy, Dean, Huber, Lunn, McDonald, and Richardson, Bill Doyle (Executive Director), Bob Munroe (MPA Principal Counsel), Chris Nichols (Executive Office), Dave Thomas) were present. Brad Smith presented an update on the progress of the Howard Street Tunnel. The Closed Session ended at 10:16 am and the meeting returned to Open Session.

Adjournment

There being no further business, a motion to adjourn was made by Commissioner McDonald and seconded by Commissioner Lunn. The motion carried unanimously. The meeting adjourned at 10:16 am.