



**MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Port Administration
Information Services Department**

Executive Service Job Announcement

OPEN UNTIL FILLED

All interested applicants are encouraged to apply

RECRUITMENT: Director of Information Services Department

SALARY: \$68,692.00 - \$110,297.00

Location: Port of Baltimore, Baltimore, Maryland

****First resume review commences on August 1, 2008****

Nature of Work:

The Maryland Port Administration (MPA) is currently recruiting for a seasoned and progressive Information Services Director. This is an Executive Service position serving at the pleasure of the appointing authority. The position is responsible for directing and coordinating all aspects of information technology activities for the Maryland Port Administration; researching new emerging technologies; developing policies and procedures for MPA system technology; and providing day-to-day supervision of the MPA Information Services Department. The primary work also includes ensuring support for all security IT projects and systems; planning and directing the MPA's investment in personnel, hardware, software, and outside and consulting expertise to ensure that reliable and cost-efficient computer systems are in place to support MPA's business and legislative operations.

Preferred Qualifications:

EDUCATION: Possession of a bachelor's degree from an accredited college or university in computer science or directly related fields.

EXPERIENCE: A minimum of six (6) years of management or supervisory experience in data processing involving at least two of the following areas: planning, system analysis, computer programming or operations.

NOTES:

1. Applicants may substitute graduate education in computer science or in directly related fields on a year to year basis for up to two years of the required experience.

2. Applicants may substitute additional management or supervisory experience as defined above at the rate of six months of experience for one year of education for the required college education.

The ideal candidate will possess the following:

- Experience and knowledge managing multiple IT platforms, establishing policies and procedures, developing and managing budgets, developing long and short term IT strategies
- Excellent interpersonal, communications, and team leadership abilities.
- High degree of integrity and reliability
- Ability to interact effectively with staff and senior management
- Experience dealing with complex IT and security related projects.
- Creative and Innovative;
- Independent decision-making ability.
- Service oriented and a commitment to excellence
- Strong multitasking and coordination skills.
- Strong management skills, including human resources ability

How to Apply: Applicants must submit a resume, cover letter and MDOT (DTS-1) application to the Human Resources Department, Maryland Port Administration, 2310 Broening Highway, Suite # 295, Baltimore, Maryland, 21224. Attention: Director of Information Services Department OR e-mail your resume, DTS-1 and cover letter to kwilliamson@marylandports.com. Please include in the subject line Director of Information Services Department. Applicants can also apply online by accessing <https://jobs.mdot.state.md.us>

For a MDOT application (DTS-1) or more employment information, please refer to our website at: www.marylandtransportation.com or contact the Maryland Port Administration Human Resources Department at (410) 631-1000 during business hours Monday-Friday.

The selected candidate must have a Transportation Worker Identification Credential (TWIC) Card. A TWIC card is required of all maritime personnel. In order to get information on how to apply for a TWIC card, please go to www.tsa.gov/twic or call the MPA Human Resources Office for more information.

Bilingual applicants are encouraged to apply. Qualified applicants will be subject to background and reference checks. Maryland Port Administration is a drug free workplace.

EEO/AFFIRMATIVE ACTION/ADA EMPLOYER

Issue Date: July 11, 2008