



**MARYLAND DEPARTMENT OF TRANSPORTATION  
Maryland Port Administration**

**Re-Open**

**OPEN UNTIL FILLED**

**Re-Open**

**OPEN RECRUITMENT**  
*(all interested applicants can apply)*

**EXECUTIVE SERVICE JOB ANNOUNCEMENT**  
*(selected candidate will serve at the pleasure of the appointing authority)*

**RECRUITMENT:** **DP Assistant Director II**  
**SALARY:** **\$55,388.00 - \$88,927.00 (Grade 21)**

Maryland Port Administration employees have paid vacations of two (2) to five (5) weeks a year based on years of service, 15 sick leave days per year, 7 personal leave days per year, 10 State and National holidays, family leave, salary increases, retirement benefits, social security benefits and Worker's Compensation coverage. In addition, employees have the opportunity to join a health insurance plan (partially State subsidized), supplemental retirement plans with employer contributions, the State Employees Credit Union, employee organizations, a group life insurance plan and group accidental death and dismemberment plan, savings bond plan, and the opportunity to represent a major East Coast Port – the Port of Baltimore.

**POSITION DUTIES:** This position will be responsible for managing and maintaining the operation of systems, hardware and software for all Wide Area Network (WAN) and Local Area Networks (LAN) at the Maryland Port Administration (MPA); maintaining the integrity of all WAN and LAN systems to perform at maximum quality; managing the inventory and deployment of all hardware and software, acting as the Contracting Officer's Technical Representative (COTR) for the Network Management Support (NMS) through the Maryland Department of Transportation (MDOT); overseeing the supervision of full time and contract personnel to upgrade and maintain all facets of the network at the MPA, managing telecommunications services and efforts; maintaining the wireless connection and all future advancement with fiber to the World Trade Center (WTC in Baltimore, MD); handling the MPA's I.T. Disaster Recovery Plan and directing all of its I.T. Service Level Management planning and budget planning.

**POSITION REQUIREMENTS:**

**EDUCATION:** Bachelor's degree from an accredited college or university in Computer Science or other related fields.

**EXPERIENCE:** Six (6) years of management or supervisory experience in data processing involving at least two of the following areas: planning, systems analysis, computer programming or operations.

**NOTES:** 1. Applicants may substitute graduate education in computer science or in directly related fields on a year-for-year basis for up to two years of the required experience. 2. Applicants may substitute additional management or supervisory experience as defined above at the rate of six months of experience for one year of education for the required college education.

**How to Apply:** Only candidates who meet or exceed the position requirements will be considered for this position. Therefore, it is essential that you provide complete and accurate information on your resume and the TSHRS DTS-1 (MDOT) application. **SUBMIT DTS-1 application, resume, along with a cover letter to:** Human Resources Department, Maryland Port Administration, 2310 Broening Highway, Baltimore, Maryland 21224, ATTN: DP Assistant Director II. DTS-1 application can be obtained by accessing <http://www.marylandtransportation.com/Employment/application> or by calling (410) 631-1042. Please note that we cannot accept a resume only. It is imperative that you obtain a TSHRS Employment Application (DTS-1).

**Please do not apply online.** Appropriate aides and services for qualified individuals with disabilities will be provided upon request. Please notify the Human Resources Office at (410) 631-1000, Toll Free 1(800) 638-7519, or the Maryland Relay Service at 1(800) 735-2258. For more employment information, please refer to our website: [www.marylandtransportation.com](http://www.marylandtransportation.com)

**Candidates who are selected for this position must apply for a Transportation Worker Identification Credential (TWIC) Card. A TWIC card is required of all maritime personnel. In order to get information on how to apply for a TWIC card, please go to [www.tsa.gov/twic](http://www.tsa.gov/twic) or call the MPA Human Resources office for more information.**

Bilingual applicants are encouraged to apply. Qualified applicants will be subject to background and reference checks. Maryland Port Administration is a drug free workplace.

EEO/AFFIRMATIVE ACTION/ADA EMPLOYER

Re-issue Date: January 30, 2008