

**PROCUREMENT OFFICER'S DETERMINATION  
INTERGOVERNMENTAL COOPERATIVE PURCHASING  
CONTRACT NO. 218045-H  
VARIABLE MESSAGE SIGNS**

**I. EXECUTIVE SUMMARY**

This Determination has been executed pursuant to COMAR 21.05.09, Intergovernmental Cooperative Purchasing, to procure two (2) Solar Powered Full Matrix Variable Message Signs for the Facility Maintenance Department.

**II. BACKGROUND**

Facility Maintenance needs two (2) Solar Powered Full Matrix Variable Message Signs to be utilized for special events such as RoRo Rodeo, Fleet Week, security activities, and notification to employees, guests, tenants and contractors concerning traffic patterns.

In researching the marketplace there were seventy vendors identified that hold a contract with the U.S. General Services Administration ("GSA"). On June 14, 2018 the Procurement Officer solicited quotations from seventy vendors holding GSA Contracts available for state and local government use.

The following vendors submitted quotations:

<b>Authorized Dealer</b>	<b>Contract</b>	<b>Price</b>	<b>Status</b>
Traffic and Parking Control Co., Inc.	GS-07F-5924L	\$26,175.28	Non- Responsive
American Signal Company	GS-07F-0339L	\$30,390.00	Non- Responsive
Millenium Products, Inc.	GS-07F-5791R	\$39,674.80	Satisfactory

**III. DETERMINATION**

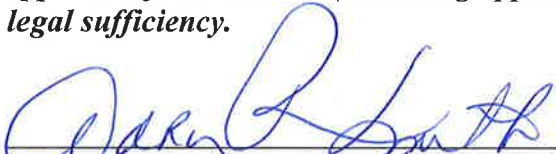
- A. Traffic and Parking Control Co., Inc. and American Signal Company specifications for the variable message signs offered were smaller than required by MPA, with limited capabilities, and did not meet MPA's requirements.
- B. Millenium Products Inc. quotation represents a savings of \$3,071.78 over the manufacturer's suggested retail price. It is in the best interest of the MPA to utilize the intergovernmental cooperative purchasing contract because doing so will provide cost benefits to the State, will promote administrative efficiencies, and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.
- C. Contract #GS-07F-5791R meets the requirements of an intergovernmental cooperative purchasing agreement under COMAR 21.05.09.01B(2)(a).

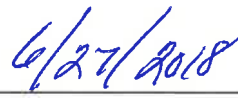
- D. Making an award under the Millenium Products Inc. contract will save MPA the considerable time it will take (approximately five weeks at a minimum) to prepare a solicitation for public advertisement, obtain necessary approvals prior to publication, publish the solicitation, receive and analyze bids, and then complete an award. Under the Intergovernmental Cooperative Purchasing contract, MPA can issue a purchase order in a matter of days, once this Procurement Officer's Determination is approved. (Facility Maintenance has submitted a requisition, R3012763, and it has been approved and routed to Procurement for completion of the purchase.)
- E. A contract should be awarded to Millenium Products Inc. in the amount of \$39,674.80 for the two (2) Variable Message Signs, under Intergovernmental Cooperative Purchasing Contract #GS-07F-5791R.
- F. The purchase is within MPA's unlimited delegated authority for supplies. Therefore, Board of Public Works and Maryland Port Commission approvals are not required.

**IV. APPROVAL REQUIRED**

COMAR 21.05.09.05 provides: "Before awarding or participating in an intergovernmental cooperative purchasing agreement, the procurement officer shall obtain the approval of the primary procurement unit head, and any other approvals as required under this title."

*I request your approval, as unit head, to procure as described in this determination, subject to completion of all other requirements of procurement law, fund certification, execution and approval of the contract (including approval by the Office of the Attorney General for form and legal sufficiency).*

  
Adrain Pulliam-Smith  
Procurement Officer

  
Date

APPROVED:  
  
James J. White  
Executive Director

  
Date